

RECRUTEMENT

1. **applicant (n)** – candidat (aussi : application = candidature ; apply for = postuler)
Ex: We have many applicants for this job, why should we choose you?
2. **assessment (n ou adj)** – évaluation (aussi : assess = évaluer)
Ex: We must carry out a skills assessment of each candidate.
3. **candidate (n)** – candidat (synonyme de : applicant)
Ex: Each candidate will be called for interview in alphabetical order.
4. **cover letter (n)** – lettre de motivation (aussi: covering letter / letter of application)
Ex: If you are interested in this post, please send us a CV and a cover letter.
5. **fixed-term contract (n)** – contrat à durée déterminée
Ex: Teachers are in a precarious situation, employed on fixed-term contracts.
6. **form (application form) (n)** – formulaire (d'inscription)
Ex: To apply for this post, please fill in the attached application form.
7. **headhunter (n)** – chasseur de têtes (aussi : headhunt (v) = chasser)
Ex: I've been headhunted by several agencies already.
8. **internship (n)** – stage (intern = stagiaire)
Ex: Many graduates today can only find employment as interns in large companies.
9. **interviewee (n)** – candidat, personne qui passe un entretien (aussi : interviewer = personne qui fait passer les entretiens)
Ex: The interviewee had to answer questions from a panel of interviewers.
10. **knowledge (toujours singulier) (n)** – connaissance(s)
Ex: This candidate has specialist knowledge that will be invaluable for the company.
11. **manpower (n ou adj)** – main-d'œuvre
Ex: The company does not have sufficient manpower to complete the project.
12. **prospect (n)** – perspective
Ex: Employment prospects for young people without qualifications are very poor.
13. **requirement (n)** – prérequis
Ex: The job requirements are listed in the following job description.
14. **résumé (US) (n)** – curriculum vitae (UK= cv ou curriculum vitae)
Ex: It says here on your résumé that you worked for the Tiptop company.
15. **skill (n)** – compétence
Ex: Specialist computer skills are very much in demand in today's job market.
16. **strength (n)** – force (aussi: weakness = faiblesse)
Ex: Please tell me your major strength and your major weakness.
17. **temps (n, adj ou v)** – intérimaire, faire de l'intérim
Ex: I've been temping with various temp agencies for two years.
18. **vacancy (n)** – poste vacant
Ex: I'm sorry but we have no vacancies for secretaries at present.